



AIA Group Limited

友邦保險控股有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立的有限公司)

Stock Code 股份代號: 1299

NOTIFICATION LETTER 通知信函

27 April 2020

Dear Registered Shareholder,

AIA Group Limited (the "Company")
– Notice of Publication of Circular dated 27 April 2020 containing Notice of Annual General Meeting together with the Proxy Form of the Company (the "Current Corporate Communications")

The Company's 2020 Annual General Meeting ("2020 AGM") will be held at 11:00 a.m. on Friday, 29 May 2020 at the Grand Ballroom, Lower Level I, Kowloon Shangri-La, 64 Mody Road, Tsim Sha Tsui East, Kowloon, Hong Kong.

In light of the continuing risks posed by the Coronavirus Disease 2019 pandemic, the Company strongly encourages shareholders of the Company ("Shareholders") to attend the 2020 AGM via webcast and discourages them to attend in person, and advises Shareholders to appoint the chairman of the 2020 AGM as their proxy to vote according to their indicated voting instructions as an alternative to attending the 2020 AGM in person.

Shareholders not attending the 2020 AGM in person may view a live webcast of the 2020 AGM proceedings through the Company's website at <https://sites.media-server.com/mmc-custom-portals/m6/AIA/200529/language.html> ("AGM Website"). The 2020 AGM webcast will be opened approximately 30 minutes prior to the commencement of the 2020 AGM and can be accessed from any location with access to the internet with a smart phone, tablet device or computer. Please however note that in accordance with the articles of association of the Company, the Shareholders joining the 2020 AGM via webcast will not be counted towards a quorum nor will they be able to cast their votes online.

TO ACCESS THE WEBCAST, PLEASE FOLLOW THE INSTRUCTIONS ON THE AGM WEBSITE AND ENTER THE FOLLOWING PASSCODE.

Passcode: The passcode will be printed on the individual letter to Shareholder

Please keep the passcode in safe custody for use on the day of the 2020 AGM and do not disclose it to any other person.

The English and Chinese versions of the Current Corporate Communications are available on the Company's website at www.aia.com and Hong Kong Exchanges and Clearing Limited's website at www.hkexnews.hk (the "HKEX website"). You may visit our website by clicking "Hong Kong Stock Exchange Announcements" under the section headed "Investor Relations" or the HKEX website to view and/or download the Current Corporate Communications. If you have elected to receive Corporate Communications^(Note) in printed form, the printed version(s) of the Current Corporate Communications in your selected language(s) is/are enclosed.

If you (i) have not received the printed version of the Current Corporate Communications and wish to receive one; (ii) wish to receive the printed version of the Current Corporate Communications in the alternative language to that you have received; and/or (iii) want to change your choice of language or means of receiving all future Corporate Communications, please complete and sign the change of request form (the "Change of Request Form") set out on the reverse side of this letter and return it to the Company c/o the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by mail using the mailing label provided at the bottom of the Change of Request Form or by hand delivery. You may also send your request via email at aia.ecom@computershare.com.hk or write to the Share Registrar. The Change of Request Form may also be downloaded from the Company's website or the HKEX website. The Company will upon your request send Corporate Communications to you in printed form free of charge.

Should you have any queries in relation to this letter, please call the enquiry hotline of the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays or send an email to aia.ecom@computershare.com.hk.

Yours faithfully,
AIA Group Limited

Note: Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

各位登記股東：

友邦保險控股有限公司 (「本公司」)

— 本公司載有股東週年大會通告日期為2020年4月27日之通函以及代表委任表格 (「本次公司通訊」) 之刊發通知

本公司之2020股東週年大會 (「2020年股東週年大會」) 將於2020年5月29日 (星期五) 上午11時正假座香港九龍尖沙咀東麼地道64號九龍香格里拉大酒店地下一層宴會大禮堂舉行。

鑒於2019冠狀病毒病大流行的持續風險，本公司強烈建議本公司股東 (「股東」) 透過網上廣播出席2020年股東週年大會而不建議彼等親身出席大會，並建議股東委任2020年股東週年大會主席作為其代表，以根據其投票指示進行投票，以代替親身出席2020年股東週年大會。

非親身出席2020年股東週年大會的股東可登入本公司網站<https://sites.media-server.com/mmc-custom-portals/m6/AIA/200529/language.html> (「股東週年大會網站」) 透過即時網上廣播觀看2020年股東週年大會程序。本公司將於2020年股東週年大會開始前約30分鐘開放2020年股東週年大會即時網上廣播，可透過連接至互聯網的智能電話、平板裝置或電腦在任何地點觀看。然而，請注意根據本公司的組織章程細則，透過網上廣播參與2020年股東週年大會的股東將不會計入法定人數，亦不得在網上進行投票。

請根據股東週年大會網站的指示，並輸入下列密碼以登入觀看網上廣播。

密碼：將列印於致股東之個別函件的密碼

請妥善保管密碼以便於2020年股東週年大會當日使用，切勿向任何其他人士透露有關密碼。

本次公司通訊的英、中文版本已登載於本公司網站 www.aia.com 及香港交易及結算有限公司網站 www.hkexnews.hk (「香港交易所網站」)。閣下可瀏覽本公司網站並於「投資者關係」項下點擊「聯交所公告」或於香港交易所網站閱覽及／或下載本次公司通訊。如閣下已選擇收取公司通訊^(附註)的印刷本，隨本函附奉閣下所選擇之語言版本的本次公司通訊的印刷本。

如閣下(i)未有收取本次公司通訊之印刷本，但希望收取該印刷本；(ii)希望收取已提供給閣下之本次公司通訊之印刷本的另一種語言編製的版本；及／或(iii)希望更改收取所有日後刊發之公司通訊的語言或方式的選擇，請填妥及簽署在本函背面附載的變更申請表格 (「變更申請表格」)，並使用變更申請表格下方提供之郵寄標籤寄回變更申請表格，或親身交回本公司證券登記處香港中央證券登記有限公司 (「證券登記處」) 以轉交本公司，地址為香港灣仔皇后大道東183號合和中心17M樓。閣下亦可將申請以電郵方式發送至 aia.ecom@computershare.com.hk 或以書面方式通知證券登記處。變更申請表格亦可於本公司網站或香港交易所網站下載。本公司將應閣下之要求發送所要求的公司通訊的印刷本予閣下，費用全免。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五 (香港公眾假期除外) 上午9時正至下午6時正 (香港時間) 致電證券登記處熱線(852) 2862 8688，或發送電郵至 aia.ecom@computershare.com.hk。

友邦保險控股有限公司
謹啟

2020年4月27日

附註：除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。



CHANGE OF REQUEST FORM 變更申請表格

To: AIA Group Limited (the "Company")
(Stock Code: 1299)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre
183 Queen's Road East, Wanchai, Hong Kong

致：友邦保險控股有限公司（「本公司」）
(股份代號：1299)
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

(A) To receive printed version(s) of the Circular dated 27 April 2020 containing Notice of Annual General Meeting together with the Proxy Form of the Company (the "Current Corporate Communications")

(甲) 收取本公司的載有股東週年大會通告日期為2020年4月27日之通函以及代表委任表格（「本次公司通訊」）的印刷本

I/We would like to receive:

本人/我們欲收取：

(Please mark "X" in **ONLY ONE** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

the **printed English version** of the Current Corporate Communications; **OR**
本次公司通訊的英文印刷本；或

the **printed Chinese version** of the Current Corporate Communications; **OR**
本次公司通訊的中文印刷本；或

both the **printed English and Chinese versions** of the Current Corporate Communications.
本次公司通訊的英文及中文印刷本。

(B) To change the choice of language or means of receiving all future Corporate Communications*

(乙) 更改收取所有日後刊發的公司通訊*之語言或收取方式的選擇

I/We would like to receive all future Corporate Communications* in the manner indicated below:

本人/我們欲以下列方式收取所有日後刊發的公司通訊*：

(Please mark "X" in **ONLY ONE** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

by electronic means through the Company's website (www.aia.com) (instead of printed version) with a notification letter mailed to my/our address when all future Corporate Communications are published; **OR**
閱覽本公司網站(www.aia.com)刊發之公司通訊網上版本，以代替印刷本，並在所有日後公司通訊刊發時郵寄通知信函至本人/我們的地址；或

to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊的英文印刷本；或

to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊的中文印刷本；或

to receive both the **printed English and Chinese versions** of all future Corporate Communications; **OR**
收取所有日後公司通訊的英文及中文印刷本；或

by electronic means through the Company's website (www.aia.com) (instead of printed version) with an email notification to the following email address when the Corporate Communications are published.
閱覽本公司網站(www.aia.com)刊發之公司通訊網上版本，以代替印刷本，並在所有日後公司通訊刊發時通過以下電郵地址收取電郵通知。

Email Address 電郵地址

Signature :

簽名：

Contact telephone number :

聯絡電話號碼：

Name :

姓名：

Date :

日期：

Notes 附註：

- Please complete all your details clearly. Any Change of Request Form with more than one box marked (X) in both Part A and Part B, with no signature or otherwise incorrectly completed will be void.
請清楚填寫 閣下之所有資料。如在本變更申請表格甲部或乙部分別作出超過一項選擇，或在甲部及乙部均未作出選擇，或未有簽署，或在其他方面填寫不正確，則本變更申請表格將會作廢。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change of Request Form in order to be valid.
如屬聯名股東，則本變更申請表格須由就有關聯名持股票名列於本公司股東名冊上首位之股東簽署，方為有效。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Change of Request Form.
為免存疑，任何在本變更申請表格上的任何額外指示，本公司將不予處理。
- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

- 本聲明中所指的「個人資料」與香港法例第486章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Change of Request Form will be used in connection with processing your request in respect of language and/or means of receiving the relevant Corporate Communications. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Change of Request Form.
閣下於本變更申請表格所提供的個人資料將用以處理 閣下有關接收公司通訊之語言及/或方式的要求。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本變更申請表格上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司、證券登記處、及/或其他公司或團體，並將適當時保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at hkinfo@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至香港中央證券登記有限公司（地址為香港灣仔皇后大道東183號合和中心17M樓）向個人資料私隱主任提出，或電郵至 hkinfo@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope
to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact