

# AIA Group Limited 友邦保險控股有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立的有限公司)

Stock Code 股份代號:1299

## NOTIFICATION LETTER 通知信函

25 March 2013

Dear Registered Holder,

#### AIA Group Limited (the "Company")

### - Notice of Publication of Annual Report 2012 and other documents

The English and Chinese versions of the Annual Report 2012, the Circular dated 25 March 2013 and the Proxy Form of the Company are available on the Company's website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> (the "HKEx's website"). You may visit our website or the HKEx's website to view and/or download those documents. If you have elected to receive the Corporate Communications (Note) in printed form, the printed version of your selected language(s) are enclosed.

If you want to (i) receive a printed version of the Annual Report 2012, the Circular dated 25 March 2013 and the Proxy Form of the Company or in the language different from that in which you have received; and/or (ii) change your choice of language(s) or means of receiving all future Corporate Communications, please complete and sign the change request form (the "Change Request Form") on the reverse side of this letter and return it to the Company c/o the Company's Share Registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong) or by hand delivery. You may also send your request (specifying your name, address and request) via email to aia.ecom@computershare.com.hk or write to the Share Registrar. Even if you have chosen to receive all future Corporate Communications by electronic means but for any reason you have difficulty in gaining access to the Corporate Communications, the Company will upon your request send the Corporate Communications to you in printed form free of charge.

Should you have any queries in relation to this letter, please call the Company's hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays or send an email to <a href="mailto:aia.ecom@computershare.com.hk">aia.ecom@computershare.com.hk</a>.

Yours faithfully, AIA Group Limited

Note: Corporate Communication refers to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

各位登記持有人:

#### 友邦保險控股有限公司(「本公司」) — 2012年報及其他文件之刊發通知

本公司之2012年報、2013年3月25日之通函及代表委任表格的中、英文版本已登載於本公司網站www.aia.com及香港聯合交易所有限公司網站www.hkexnews.hk(「聯交所網站」),請瀏覽本公司網站或聯交所網站以閱覽及/或下載有關文件。如 閣下已選擇收取公司通訊<sup>(附註)</sup>的印刷本,隨本函附奉 閣下所選擇之語言版本的印刷本。

如 閣下欲(i)收取提供給 閣下之本公司2012年報、2013年3月25日之通函及代表委任表格之印刷本或另一種語言編製的版本;及/或(ii)更改所有日後刊發之公司通訊的語言版本或收取方式的選擇,請填妥在本函背面的變更申請表格(「變更申請表格」),並使用隨附之郵寄標籤(如在香港投寄則無須貼上郵票)將填妥及簽署後的變更申請表格寄回,或親手交回本公司證券登記處香港中央證券登記有限公司(「證券登記處」)以轉交本公司。證券登記處地址為香港灣仔皇后大道東183號合和中心17M樓。 閣下同時亦可將申請(註明 閣下的姓名、地址及要求)以電郵方式發送到<u>aia.ecom@computershare.com.hk</u>或以書面方式通知證券登記處。如 閣下已選擇以電子方式收取日後之公司通訊,但因任何理由未能取得進接公司通訊,本公司將應 閣下要求發送所要求的公司通訊的印刷本予 閣下,費用全免。

如 閣下對本函內容有任何疑問,請致電本公司熱線(852) 2862 8688,辦公時間為星期一至五(香港公眾假期除外)上午9時正至下午6時正或電郵至aia.ecom@computershare.com.hk。

友邦保險控股有限公司 謹啟

2013年3月25日

附註: 公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於董事會報告及年度賬目連同核數師報告,中期報告,會議通告,上 市文件,通函及代表委任表格。

#### **CHANGE REQUEST FORM** 變更申請表格

To: AIA Group Limited (the "Company")

(Stock Code: 1299)

c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre,

183 Queen's Road East, Wanchai, Hong Kong

友邦保險控股有限公司(「公司」) (股份代號:1299) 經香港中央證券登記有限公司

香港灣仔皇后大道東183號 合和中心17M樓

To receive printed versions of the Annual Report 2012, the Circular dated 25 March 2013 and the Proxy Form of the Company (A) To receive printed versions of the Annual Report 2012, the Circuia & 收取公司的2012年報、2013年3月25日之趙函及代表委任表格的印刷本

I/We have chosen to read the Annual Report 2012, the Circular dated 25 March 2013 and the Proxy Form of the Company posted on the Company's website or have already received a printed copy of the above documents in Chinese or in English but would like to receive:

Signatui 簽名:		Date: 日期:	
	both the printed English and Chinese versions. 同時收取英文及中文印刷本。		
	the printed Chinese version ONLY 僅收取中文印刷本; OR 或		
	the printed English version ONLY 僅收取英文印刷本;OR 或		
	by electronic means through the Company's website ( <a href="www.aia.com">www.aia.com</a> ) (instead of in printed form) with a notification letter mailed to my/our address when printed copies of the relevant Corporate Communications are mailed; OR 透過公司網站( <a href="www.aia.com">www.aia.com</a> )以電子方式收取(代替印刷本),並在有關公司通訊印刷本寄出時郵寄通知信函至本人/我們的地址;或		
(Please	se mark "X" in ONLY ONE of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」	號)	
	would like to receive the Company's all future Corporate Communications: /我們欲以下列方式收取公司所有日後刊發的公司通訊:		
	To change the choice of language or means of receiving all future Corporate Communications 更改選取所有日後刊發的公司猶訊之語言版本或收取方式		
	both the printed English and Chinese versions of the above documents. 上述文件的英文及中文印刷	本。	
	a printed Chinese version of the above documents 上述文件的中文印刷本; OR 或		
	a printed English version of the above documents 上述文件的英文印刷本; OR 或		
(Please	ise mark "X" in ONLY ONE of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」	號)	
本人/∄	/我們已選擇閱覽刊登於公司網站的公司2012年報、2013年3月25日之通函及代表委任表格或已收取上述	文件的中文或英文印刷本,惟欲收取:	

Notes 附註:

Please complete all your details clearly. 請 閣下清楚填妥所有資料。

- Any form with more than one box marked (X) in Part A or Part B, with no box marked (X) in both Part A and Part B, with no signature or otherwise incorrectly completed will be void. 如在本表格甲部或乙部分别作出超過一項選擇、或在甲部及乙部均未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- For the avoidance of doubt, we do not accept any other instruction given on this form. 為免存疑,任何在本表格上的額外指示,公司將不予處理。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》)」中「個人資料」的涵義。 (i)
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as (ii) BT是自願向公司提供個人資料。若 閣下未能提供足夠資料,公司可能無法處理 閣下在本表格上所述的指示及/或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途,將 關下的個人資料披露或轉移給公司的附屬公司、證券登記處、及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your (iv) Personal Data should be in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. 閣下有權根據(私聽條例)的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號

合和中心17M樓)的個人資料私隱主任提出。

閣下寄回此變更申請表格時,請將郵寄標籤剪貼於信封上。

## 如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

# 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong