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AIA Group Limited 友邦保險控股有限公司 (Incorporated in Hong Kong with limited liability) Stock Code: 1299

# ADDITIONAL ARRANGEMENTS FOR THE 2020 ANNUAL GENERAL MEETING

Reference is made to the notice of the annual general meeting (the "**AGM**") of AIA Group Limited (the "**Company**"), the circular (the "**Circular**") to the shareholders of the Company (the "**Shareholders**") and the notification letters to registered Shareholders and non-registered Shareholders, all dated 27 April 2020, in relation to the AGM to be held at the Grand Ballroom, Lower Level 1, Kowloon Shangri-La, 64 Mody Road, Tsim Sha Tsui East, Kowloon, Hong Kong (the "**AGM Venue**") on Friday, 29 May 2020 at 11:00 a.m.

In light of the latest announcement made by the Government of the Hong Kong Special Administrative Region in relation to the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation (Cap. 599G) (the "**Regulation**") which shall remain in force until 4 June 2020, the Company wishes to inform Shareholders that the following additional arrangements will be put in place for the AGM in response to the social distancing measures under the Regulation:

## (1) Limitation on physical attendance at the AGM Venue

In order to comply with the Regulation, the Company will limit the number of Shareholders attending the AGM to 150, who will be accommodated in separate partitioned rooms of not more than 50 persons each at the AGM Venue.

# (2) Pre-registration

Shareholders (both registered and non-registered) or their proxies who wish to attend the AGM in person are required to register their interest by providing the following information by email to <u>reg2020agm@aia.com</u> during the period from 6:00 p.m. on Thursday, 21 May 2020 to 6:00 p.m. on Sunday, 24 May 2020.

- 1. full name(s) of the Shareholder and/or its/his/her proxy(ies) (as shown on Hong Kong Identity Card or passport), specifying whether the registration is done in the capacity of a Shareholder or proxy; and
- 2. email address of the Shareholder and/or its/his/her proxy(ies).

## (3) Basis of allocation for the right of admission

In case of over-application by the Shareholders, balloting of the registrations will be conducted to allocate the right of admission to the AGM. Duplicated registrations by the same person will be disregarded.

## (4) Notification and proxy arrangement

Each Shareholder who has been allocated the right of admission to the AGM will be notified individually by email ("**Email Notification**") on Monday, 25 May 2020. Shareholders who have not received an Email Notification will be deemed to have been unsuccessful in being allocated the right of admission and they will not be able to attend the AGM in person.

In light of the continuing risks posed by the Coronavirus Disease 2019 pandemic, Shareholders are reminded that physical attendance is not necessary for the purpose of exercising their Shareholders' rights. The Company strongly encourages Shareholders to attend the AGM via webcast (please refer to the notification letters to Shareholders for details of viewing the live webcast) and advises Shareholders to appoint the chairman of the AGM as their proxy to vote according to their indicated voting instructions as an alternative to attending the AGM in person.

Shareholders, whether or not they have allocated the right of admission to the AGM, who wish to appoint proxies to attend the AGM or to appoint the Chairman of the AGM as their proxies, are further reminded that the deadline to submit completed proxy forms is **Wednesday, 27 May 2020 at 11:00 a.m.** 

#### (5) Physical attendance

Only the Shareholders or their proxies who have been allocated the right of admission to the AGM will be permitted to attend the AGM in person. They will be required to provide a copy of the Email Notification when they go through the usual registration and verification procedures at the AGM Venue.

Shareholders are further reminded that no corporate gifts and/or refreshment will be distributed at the AGM Venue. Shareholders attending the AGM in person should comply with the precautionary measures as set out in the Circular, or else their entry to the AGM Venue will be denied.

If Shareholders have any questions relating to the AGM, please contact the hotline of the Company's share registrar, Computershare Hong Kong Investor Services Limited, as follows:

Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre 183 Queen's Road East Wanchai, Hong Kong Telephone: +852 2862 8555 (during business hours from 9:00 a.m. to 6:00 p.m. Hong Kong time, Mondays to Fridays; excluding public holidays) Email: <u>hkinfo@computershare.com.hk</u>

> By Order of the Board **Ng Keng Hooi** *Executive Director, Group Chief Executive and President*

Hong Kong, 21 May 2020

As at the date of this announcement, the board of directors of the Company comprises:

*Independent Non-executive Chairman and Independent Non-executive Director:* Mr. Edmund Sze-Wing Tse

*Executive Director, Group Chief Executive and President:* Mr. Ng Keng Hooi

#### Independent Non-executive Directors:

Mr. Jack Chak-Kwong So, Mr. Chung-Kong Chow, Mr. John Barrie Harrison, Mr. George Yong-Boon Yeo, Mr. Mohamed Azman Yahya, Professor Lawrence Juen-Yee Lau, Ms. Swee-Lian Teo, Dr. Narongchai Akrasanee and Mr. Cesar Velasquez Purisima