



**AIA Group Limited**  
**友邦保險控股有限公司**  
(Incorporated in Hong Kong with limited liability)  
Stock Code: 1299

12 April 2023

Dear Sir or Madam,

**Letter to New Registered Shareholders  
Election of Language and Means of Receipt of Corporate Communications**

The annual general meeting of AIA Group Limited (the “Company”) will be held at 11:00 a.m. on Thursday, 18 May 2023 at the Grand Ballroom 3 & 5, Level B, Hong Kong Ocean Park Marriott Hotel, 180 Wong Chuk Hang Road, Aberdeen, Hong Kong (the “2023 AGM”).

The Company reminds the shareholders of the Company (the “Shareholders”) that they may appoint the chairman of the 2023 AGM as their proxy to vote according to their indicated voting instructions and to view the 2023 AGM via webcast as an alternative to attending the 2023 AGM in person.

Shareholders not attending the 2023 AGM in person may view a live webcast of the 2023 AGM proceedings through the Company’s website at <https://www.aia.com/2023agm> (“AGM Website”). The 2023 AGM webcast will be opened approximately 30 minutes prior to the commencement of the 2023 AGM and can be accessed from any location with access to the internet with a smart phone, tablet device or computer. Please however note that in accordance with the articles of association of the Company, the Shareholders joining the 2023 AGM via webcast will not be counted towards a quorum nor will they be able to cast their votes online.

**TO ACCESS THE WEBCAST, PLEASE FOLLOW THE INSTRUCTIONS ON THE AGM WEBSITE AND ENTER THE FOLLOWING PASSCODE.**

**Passcode: The passcode will be printed on the individual letter to Shareholder.**

**Please keep the passcode in safe custody for use on the day of the 2023 AGM and do not disclose it to any other person.**

We are pleased to enclose the Annual Report 2022 and circular dated 12 April 2023 containing the notice of the annual general meeting together with proxy form (in both English and Chinese) of the Company for your attention.

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the articles of association of the Company, the Shareholders may elect to receive Corporate Communications<sup>(Note)</sup> (i) in printed form, in English and/or Chinese (the “Printed Version”) or (ii) by electronic means through the Company’s website at [www.aia.com](http://www.aia.com) and Hong Kong Exchanges and Clearing Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEx’s website”) (the “Website Version”).

You are encouraged to elect the Website Version which is environmentally friendly and also reduces printing and distribution costs. To make your election, please complete and sign the enclosed reply form (the “Reply Form”) and return it to the Company c/o the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by post using the mailing label provided at the bottom of the Reply Form or by hand delivery. The Reply Form may also be downloaded from the Company’s website or the HKEx’s website.

**If the Company does not receive your duly completed and signed Reply Form or receives no response from you by 9 May 2023, you are deemed to have elected the Website Version instead of the Printed Version of all future Corporate Communications, and a notification of the posting of Corporate Communications on the Company’s website and the HKEx’s website will be sent to you by email or, if no email address is provided, by post to your address as it appears on the Company’s register of members.**

You may send a request at any time to change your choice of language and/or means of receipt of future Corporate Communications by reasonable notice in writing by mail to the Share Registrar or by email to [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk). Even if you have elected (or are deemed to have elected) to receive the Website Version of all future Corporate Communications but for any reason have difficulty in accessing the relevant Corporate Communications electronically, the Company will promptly upon your request send the Printed Version to you free of charge.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Company or the Share Registrar on request, and both versions will also be available on the Company’s website and the HKEx’s website.

Should you have any queries in relation to this letter, please call the enquiry hotline of the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays or send an email to [aia.ecom@computershare.com.hk](mailto:aia.ecom@computershare.com.hk).

Yours faithfully,  
**AIA Group Limited**

*Note: Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.*

## REPLY FORM 回條

**To: AIA Group Limited (the “Company”)**  
**(Stock Code: 1299)**  
 c/o Computershare Hong Kong Investor Services Limited  
 17M Floor, Hopewell Centre  
 183 Queen’s Road East, Wanchai, Hong Kong

致：友邦保險控股有限公司（「本公司」）  
（股份代號：1299）  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17M樓

I/We would like to receive future Corporate Communications\* in the manner as indicated below:  
本人／我們欲以下列方式收取日後刊發之公司通訊\*：

(Please mark "X" in **ONLY ONE** of the following boxes)  
(請從下列選擇中，僅在其中一個空格內劃上「X」號)

☐ to receive the **printed English version ONLY; OR**  
僅收取英文印刷本；或

☐ to receive the **printed Chinese version ONLY; OR**  
僅收取中文印刷本；或

☐ to receive both the **printed English and Chinese versions; OR**  
收取英文及中文印刷本；或

☐ by electronic means through the Company's website ([www.aia.com](http://www.aia.com)) (instead of printed version) with an email notification to be sent to the following email address (If no email address is provided, a notification letter will be sent by post to your address as it appears on the Company's register of members.) when future Corporate Communications are published.

閱覽本公司網站([www.aia.com](http://www.aia.com))刊發之公司通訊網上版本，以代替印刷本，並在日後公司通訊刊發時通過以下電郵地址收取電郵通知。(假如沒有提供電郵地址，一封通知信函將郵寄至 閣下於本公司股東名冊上所顯示的地址。)

[illegible]

**Signature:**  
簽名：

**Contact telephone number:**  
**聯絡電話號碼：**

Name: \_\_\_\_\_  
姓名: \_\_\_\_\_

**Date:**  
日期:

*Notes:*  
附註：

1. Please complete to fill out your details clearly. If your share are held in joint names, the shareholder whose name stands first on the Company's register of members in respect of the joint holding should sign this Reply Form in order to be valid. Any Reply Form with no signature or otherwise incorrectly completed will be void.  
請認真填寫 閣下所有資料。如屬聯名股東，則只有條須由有關聯名持股份名列於本公司股東名冊上首位之股東簽署，方為有效。任何回條若未有簽署或在其他地方填寫不正確，則本回條將會作廢。
2. If the Company does not receive this Reply Form or return a response from you by 9 May 2023, you are deemed to have elected the website of all future Corporate Communications, and a notification of the posting of Corporate Communications on the Company's website and the HKEx's website will be sent to you by post to your address as it appears on the Company's register of members or by email to your email address as indicated above, if any.  
倘若本公司於2023年5月9日仍未收到 閣下的回條或 閣下的回覆，閣下將被視作選擇所有日後刊發之公司通訊的網上版本。本公司將根據本公司股東名冊上所顯示的地址郵寄或發送電郵至以上所提供的電郵地址（如有）通知 閣下有關於公司通訊已登載於本公司網站及香港交易所網站。
3. By electing the website version (i.e. to view Corporate Communications published on the Company's website and the HKEx's website) instead of the printed version, you have expressly consented to waive the right to receive Corporate Communications in printed form.  
在選擇網上版本（即閱覽本公司網站及香港交易所網站登載的公司通訊）以代替收取印刷本後，閣下已明確表示同意放棄收取公司通訊印刷本的權利。
4. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you send a request to change your choice of language and/or means of receipt of Corporate Communications by reasonable notice in writing by mail to the Company c/o the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar"), 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or send an email to the Share Registrar at [asia.ecom@computershare.com.hk](mailto:asia.ecom@computershare.com.hk).  
上述適用指示將適用於本公司日後透過本公司向股東發出的所有公司通訊，直至本公司接獲閣下以書面通知更改閣下對接收公司通訊的語言及／或方式的選擇。  
若向 [asia.ecom@computershare.com.hk](mailto:asia.ecom@computershare.com.hk) 電子郵件寄出或向本公司總代理合理通知，要求更改，閣下接收公司通訊之語言及／或方式的選擇。
5. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.  
為免存疑，在本回條上的任何額外指示，本公司將不予處理。
- \* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.  
除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

## PERSONAL INFORMATION COLLECTION STATEMENT

## 收集個人資料聲明

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- 本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義相同。
- (ii) Your Personal Data provided in this Reply Form will be used in connection with processing your request in respect of language and/or means of receiving Corporate Communications. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.
- 閣下於本回條所提供的個人資料將用以處理 閣下有關接收公司通訊之語言及／或方式的要求。 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及／或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
- 本公司可就任何所規定的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司、證券登記處及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request the access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request under and/or correction of your Personal Data should be in writing, by mail to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).
- 閣下有權根據《私隱條例》的條文查閱及／或修改 閣下的個人資料。任何該等查閱及／或修改個人資料的要求均須以書面方式郵寄至香港中央證券登記有限公司（地址為香港灣仔皇后大道東183號合和中心17M樓）向個人資料私隱主任提出，或發給電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

**Mailing Label 郵寄標籤**

**Computershare Hong Kong Investor Services Limited**

**香港中央證券登記有限公司**

**Freepost No. 簡便回郵號碼：37**

**Hong Kong 香港**

Please cut the mailing label and stick it on an envelope to return this form to us.

**No postage is necessary if posted in Hong Kong.**

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

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Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)